



**Application Form for Non-Matriculated Study
Graduate & Undergraduate**

Identification Number: _____

Name: _____
 Last/Family First/Given Middle Name

Permanent Address:

Street: _____

City: _____ State: _____ ZIP Code: _____

Mailing Address (if different from above):

Street: _____

City: _____ State: _____ ZIP Code: _____

Home Telephone: (____) _____ **Work Telephone:** _____

E-Mail Address: _____

Date of Birth: _____ **Gender:** _____ **Ethnicity:** _____
 Month/Day/Year

Are a resident of the State of New Jersey? ____ Yes ____ No

If yes, how long? _____ **County of Residence:** _____

Country of Citizenship: _____ **Country of Birth:** _____

Immigration Status: _____

Copy of Permanent Resident Card/Visa/Passport must be submitted with application

Enrollment Term: ____ Fall ____ Spring ____ Summer **Year:** _____

Course Requests

*All students must receive signature approval from the Office of University Admissions.
 Graduate students must also receive departmental signature approval.*

Subject	Course Number	Section Number	Admissions	Department

Instructions for Completing Application Form for Non-Matriculated Study

Identification Number:

Enter the 9 digits of your Social Security Number. This will be used as your official NJIT student identification number. NJIT will assign a random student identification number should you choose not to disclose this information.

Name:

Provide us with your legal last/family name, first/given name, and middle name.

Ethnicity:

W – White, non-Hispanic	A – Asian/Pacific Islander
B – Black, non-Hispanic	I – American Indian/Alaskan Native
H – Hispanic	X – Other
D – Decline to Respond	

Immigration Status:

You are required to submit evidence of your current/valid immigration status. Photocopies of a Permanent Resident Card, Visa, or Passport are acceptable forms of immigration status verification.

Course Requests:

Please refer to the official semester schedule of courses at www.njit.edu/Registrar. The Application Form for Non-Matriculated Study should be submitted in-person to the Office of University Admissions; however, you may submit via fax at (973) 596-3461. Graduate students must first obtain signature approval from the academic department. Undergraduate students must submit either a copy of current/previous college transcripts or permission from current college. Final approval rests with the Office of University Admission.

Credit Limit:

- Maximum of 9 graduate-level credits
- Maximum of 15 undergraduate-level credits

Permission to enroll as a non-matriculated student does not imply eventual admission to a degree program.

Registration Instructions for Non-Matriculated Study

1. Activate your University Computing ID (UCID) at <http://csd.njit.edu/flash/ucid.html>
2. Select "Create It"
3. Complete NJIT Computing Services Account Application
4. UCID will be provided
5. Proceed with password creation
6. Log on to Highlander Pipeline using your UCID and Password
7. Select "Student Services"
8. Select "Student Services" under "Web for Students"
9. Select "Registration"
10. Register for classes!

Highlander Pipeline allows students to register, pay bills, view transcripts and financial aid information, and update personal information. The university will post important information through Highlander Pipeline as well as communicate with all students using the NJIT e-mail system. You are encouraged to take advantage of this official portal for students.